Using Portfolios...
The EDLE Internship
The internship provides opportunities to apply theory to practice within a broad range of leadership and administrative tasks.

The central focus of the internship is on planning, experiencing, and reflecting on major responsibilities in school administration and supervision.

The internship focuses on the development of skills in the six standards defined within the ELCC standards for building leaders.
Brief overview

- Minimum of 320 logged hours
- Eighteen required leadership activities, plus activities designed into an individualized internship plan
- Minimum of three school sites
- Minimum duration of 12 calendar months
- Bi-monthly submission of internship logs
- Periodic submission of reflections & artifacts
In other words...
The purpose of the portfolio

1. To present EVIDENCE of LEADERSHIP LEARNING
   • Enacted activities
   • Reflections
   • Plans

2. To account for internship requirements
Some lessons learned

I learned my lesson.
I learned my lesson.
I learned my lesson.
I learned my lesson.
Lesson #1
Structure

- The requirements of the portfolio are highly structured and transparent from the outset
  - Reflections & artifacts for required activities +
  - Specific set of required paperwork for final portfolio submission
• The entire portfolio is an indicator of the candidate’s knowledge, skills and dispositions related to leadership & professionalism
Lesson #2
Form follows function

- Initially, WordPress via the onMason server
  - Elegant, professional-looking
  - Tied to a technology standard
- Currently, Blackboard
  - Functional, easy to navigate
  - ...if a bit clunky
Lesson #3
What’s really hard

• Reflection vs. description
• Artifacts
• Feedback
Reflection is a form of professional development that promotes analysis and deep consideration of experiences.
Artifacts

- Artifacts = evidence that reflects internship activities related to learning
  - “Stuff” vs. work product
  - Consequential vs. peripheral
  - Referenced in reflection
Feedback

• Formative AND summative
• Periodic, ongoing
• Variety of forms
• Opportunity for clarification & revision